



Membership Application Form

If you require any help filling in this form please call Vision Support Harrogate District on 01423 565915.

Full name		
Address line 1		
Address line 2		
Town		
Postcode		
Home telephone		
Mobile telephone		
Email address		
Date of Birth		
Are you interested in a Home visit?	Yes	No
How did you hear about us?		

To become a member of Vision Support Harrogate District you must be experiencing sight loss or have been diagnosed with a condition which affects your sight. You are not required to be registered as sight impaired with your local authority, however, if you are registered with a local authority this information enables us to provide the most relevant advice and information to you.

Sight impaired		Severely Sight Impaired/Blind	
Registration No.		Date Registered	

At Vision Support Harrogate District, we like to promote our charity work and any events and fundraising activities that we organise. As part of this promotion we ask your permission to use any photograph that you may appear in. The photograph could be used on our website, social media, newsletter or any other publication that mentions Vision Support Harrogate District. **Please tick the box if you give permission for us to use your photograph**

I have read and understand the privacy policy below. I consent to Vision Support Harrogate District processing and storing my personal data, in accordance with the privacy policy, in order to provide me with the services it offers.

Print name: _____

Signature: _____

Date: _____

Office use only

Privacy policy

Your data

Vision Support Harrogate District collects and holds certain information (data) about you when you contact us with the intention of becoming a member of our organization and fill out a membership application form, the data we collect enables us to provide services to you as a sight impaired member.

The data we collect includes:

- personal information about you such as, your name, address, telephone numbers, email, date of birth and proof of sight impairment
- visit history
- records of equipment orders and copies of receipts
- attendance on social activities and trips
- attendance in classes and sessions
- Copies of referrals to other organisations you have consented to separately.

It is important that you inform us of any changes to your information, for example, change of address, so that we can process your information accurately.

The information that we collect can be viewed by authorised employees of our organisation to:

- provide services and support
- improve services
- respond to any feedback/requests that you send us
- allow you to access specific services we offer
- take orders for products and record transactions
- provide you with information about local services
- refer you to local authorities or other charitable organisations that you have consented to separately

Where your data is stored

- We store your data on a secure server.

- For some of our services we hold paper records which are stored securely.

Keeping your data secure Sending information through standard postal services is generally not completely secure, and we can not guarantee the security of your data while it's in transit.

Any data you send is at your own risk.

We have procedures and security features in place to keep your data secure once we receive it.

Disclosing your information

We may pass on your personal information if we have a legal obligation to do so.

We won't share your information with any other organisations for marketing, market research or commercial purposes. We only pass on your details to organisations that you have asked us to refer you to, for example to obtain membership of a local talking newspaper, sensory team referral, or similar or to order products on your behalf.

Your rights

You can request a copy of the information we hold about you.

You can opt out of our services at any time, by contacting us by phone, email or in writing.

Vision Support Harrogate District

23 East Parade

Harrogate

HG1 5LF

01423 565915

Email: enquiries@vshd.org.uk

Web: www.vshd.org.uk

Facebook: \visionsupportharrogate

Twitter: @visionharrogate